

Carpi is 60-year old international company specializing in the design and installation of waterproofing membranes on hydraulic structures including dams, canals, shafts and tunnels. We are seeking a full-time qualified person with construction experience to assist in a 2-year project at El Vado dam near Chama, New Mexico. The project, being managed by Carpi for the US Bureau of Reclamation, will involve installation of over 220,000 square feet of PVC membrane on the steel face of the dam, backfill grouting of the void space between the dam face and embankment, foundation grouting, soil and rock excavation and various civil works, concrete plinth repair and grout cap construction and steel repairs to the dam face and welding of the geomembrane attachment system.

Position Responsibilities

Responsibilities will include a wide variety of tasks to support the Carpi construction project manager and superintendent. Chief among these will be:

- Supervising subcontractors (approximately 8 total), including tracking personnel entering/exiting site and their qualifications (vaccination status, US citizen status) and assisting in the pay application review approval.
- Assistance in pay application preparation process.
- Preparing documentation for certified payroll.
- Schedule material and equipment deliveries and acceptance.
- Conducting or overseeing environmental sampling required by project permits and maintaining associated documentation.
- Attend project review meetings and prepare minutes for submittal to Client.
- Coordinating materials testing for soils and concrete and welding inspections.
- Coordinating and documenting waste management.
- Tracking the project schedule.
- Attending progress meetings and preparing and distributing minutes of the meetings.
- Maintains various logs (submittal, RFI, fuel and water), tracks subcontractor progress and approvals.
- Assistance with timecard and daily reports to Client.

Qualifications

Candidates must be a US citizen/permanent resident, have a bachelor degree (or associate degree with appropriate experience), and at least three years of experience in heavy engineering construction. OSHA-30 safety certification is required.

Good written and verbal communication skills are required. Working knowledge of Microsoft Word and Excel is required. Knowledge of Microsoft Project is a plus. Candidate must hold a valid driver's license.

Candidate will have the option to live with the crew near the dam site during the two seasons of work to be performed, which is approximately April to November 2022 and April to November 2023, or per diem and lodging allowance will be provided by Carpi during these work seasons. Work vehicle provided or allowance.

Qualified candidates are invited to email cover letter and resume to debbie.freeman@carpitech.com. No phone calls please.